



**HCCI**<sup>TM</sup>  
HOME CENTERED CARE  
INSTITUTE

# Illinois House Call Project Cohort 2 Practice Assessment Kick-off

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# Agenda

1. ILHCP At A Glance
2. Purpose, Objectives & Value
3. Practice Implementation Model & Core Components
4. Practice Assessment Process & Time Commitment
5. Timeline of Activities
6. Q&A
7. Next Steps

# ILHCP At A Glance

## Workshop

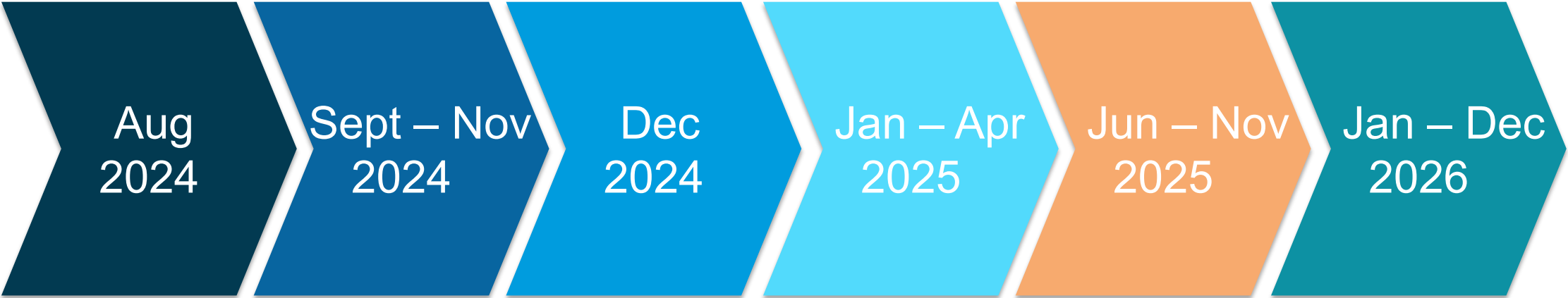
Preparing for Success in the Illinois House Call Project

## Social Networking Event

Schaumburg, IL

## Practice Assessments

Identify best practices and operational standards for HBPC in C2 of the ILHCP



## Foundations of House Calls Series

12-week coursework series including 12 courses which cover the key subjects of providing HBPC services

## Demystifying Value-Based Care Series

9-week coursework series including 3 modules which cover the fundamentals of value-based care

## Capacity Building

Opportunity to utilize feedback received from Practice Assessments to grow programs and services

# Practice Assessment Purpose & Objectives

## Purpose

- Guide and promote development of innovative and sustainable HBPC programs

## Practice Objectives

- Recognize best practices and operational standards for house call programs
- Report reasonable and appropriate metrics to demonstrate value
- Identify practice gaps and opportunities for improvement
- Implement new or enhanced processes and procedures, if needed



# Benefits of Participating in a Practice Assessment

- **Holistic Insight Into Practice Operations**
- **Personalized, Actionable Recommendations**
- **Enhanced Clinical Quality Through Chart Reviews**
- **Strategic Goal Setting for Long-Term Success**
- **Tailored Value Based on Engagement**

# Practice Implementation Model

## HCCI Practice Implementation Model™ Dimensions



## HCCI Practice Assessment Core Components

Financials
Human Capital Management
Legal / Compliance
Operations
Quality / Performance
Marketing / Growth
Technology / Infrastructure

# Practice Assessment Process: Learning About Your Practice

## Data Request Form & Discovery Session

- **Data Request Form**
  - Combination of narrative and supporting documents describing your practice
- **Discovery Session**
  - Review of 7 core components and completed Data Request Form
  - Opportunity for assessors to understand your practice



# Data Request Form Snapshot

## SECTION 1

**Instructions:** Please complete each field below to the best of your ability. If a question is not applicable to your practice or if the information is currently unavailable, kindly indicate this with a brief explanation. Partial responses are acceptable, and any information you are able to provide will be valuable in supporting the assessment process.

Practice Name:

Year practice was established:

Current active patient census for HBPC:

- ☐ Less than 200 patients
- ☐ 800-1,200 patients
- ☐ 200-400 patients
- ☐ Over 1,200 patients
- ☐ 400-800 patients
- ☐ Don't know / prefer not to answer

Active palliative care patient census (if applicable):

Service area (e.g., counties):

## SECTION 2

Please complete the table below and provide supporting documents.

For each supporting document listed in the table:

- Mark the appropriate column with an “X” to indicate if it is available, not available, or not applicable to your practice.
- Attach available documents and email to Raabiah Ali, Program Manager, at [rali@hccinstitute.org](mailto:rali@hccinstitute.org). Be sure to de-identify any PHI.
- For any items marked as “Not Available” or “Not Applicable”, briefly explain why in the space provided below the table.

We understand that some documents may not be available—simply provide what you can. Any information you share will help us better support you in the assessment.

Available	Not Available	Not Applicable	Supporting Document
Organizational Overview			
			Business Plan
			Practice Budget/Proforma
			Compliance Plan
			Risk Stratification Methodology
			MIPS Performance Scores – Last Fiscal Year
			Practice Performance Reports and/or quality metrics reports
Financial and Billing			
			Billing Analysis Reports (All CPT/HCPCS Codes – Last Fiscal Year)
			Provider Billing Reports – Last Fiscal Year
			List of Denials, Relevant A/R, collection reports – Last Fiscal Year



# Practice Assessment Process: Chart Reviews

## Benefits

- Mitigate compliance risk
- Ensure accurate coding & billing
- Identify documentation gaps
- Maximize revenue
- Quality of care improvement

## Chart Reviews in Action

- **Chart Review Introductory Meeting**
  - Meet your Certified Professional Coder (CPC) ®
- **Access to EHR**
  - Review & complete a formal Business Associate Agreement
  - Provide secure EHR access to chart reviewer

**3 Charts/Provider; up to 2  
Providers/Practice**

# Practice Assessment Process: HCCI Deliverables

## Report of Findings and Recommendations

### 1. HCCI Practice Assessment Outcomes Report™

- Discuss key strengths, opportunities for improvement, and recommendations
- Establish SMART Goals
- 1-hour Debrief Meeting

### 2. HCCI Chart Review Findings Report™

- Discuss findings, outliers, and recommendations
- 1-hour Debrief & Education Meeting

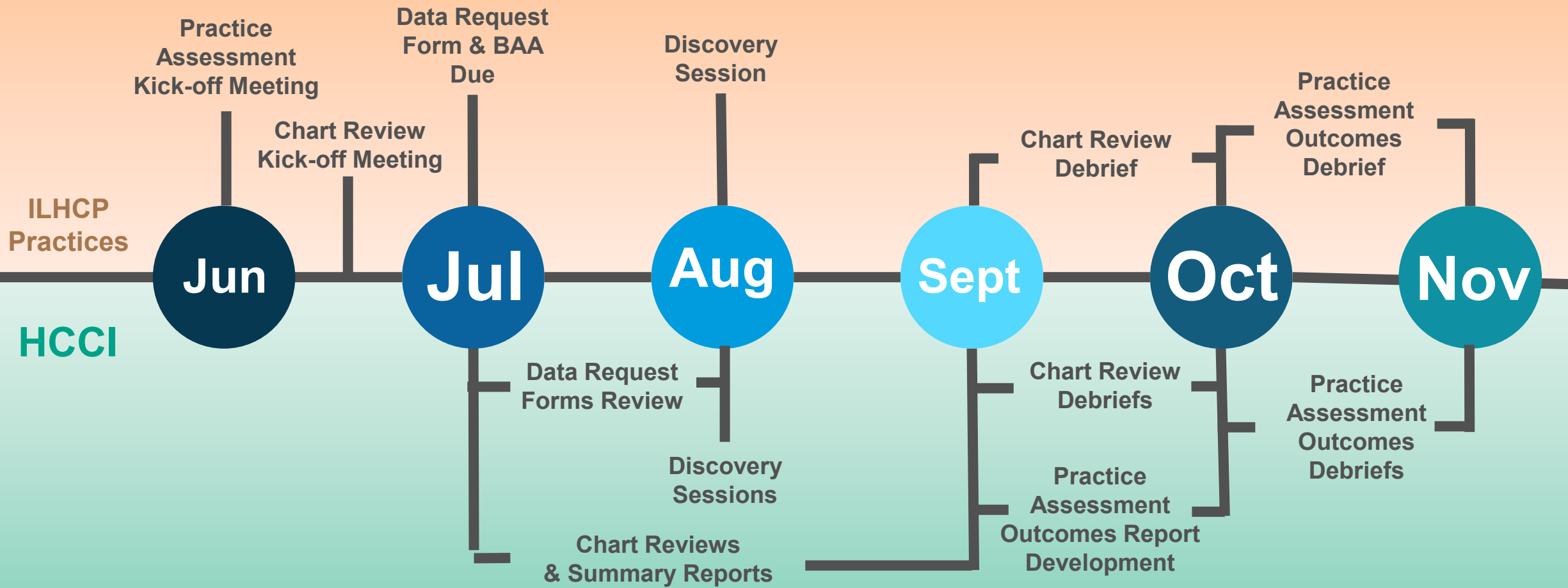


# Practice Assessment Process:

## Time Commitment

- ❑ **Practice Assessment Kick-off Meeting** (1 hour)
- ❑ **Complete & return HCCI Data Request Form** (8 hours)
- ❑ **Attend a Chart Review Kick-off Meeting** (30 minutes)
  - Provide chart reviewer with secure access to EHR
- ❑ **Attend Practice Assessment Discovery Session** (2 hours)
  - Sessions will focus on the 7 components of the HCCI Practice Implementation Model
- ❑ **Attend HCCI Practice Assessment Outcomes Report™ Meeting** (1 hour)
- ❑ **Attend HCCI Chart Review Findings Report™ Meeting** (1 hour)

# Practice Assessment Timeline



A photograph of two women sitting and talking, overlaid with a semi-transparent blue filter. The woman on the left is blonde and wearing a dark shirt with a lanyard. The woman on the right is Black with short hair, wearing a light-colored shirt and a scarf. They are both smiling. The text "Questions?" is written in white on the left side.

**Questions?**

# Next Steps

- ☐ **Review and Complete Business Associate Agreement (due July 1<sup>st</sup>)**
  - ☐ Will be sent via DocuSign to the Primary Champion
- ☐ **Attend a Chart Review Introductory Meeting (before July 1<sup>st</sup>)**
  - ☐ Scheduling information to come via email
  - ☐ Consider process of providing EHR access to assigned chart reviewer
- ☐ **Complete and submit Data Request Form by Tuesday, July 1<sup>st</sup>, 2025**